

DELAWARE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

Date: January 26, 2018

Time: 11:00 a.m.

Place: Delaware County eCenter
5 ½ Main Street, Delhi NY

Present: James Thomson, Chairman
Scott White, Vice-Chairman
Glenn Nealis, Executive Director
William Willis, Economic Development Specialist
George Bergleitner, Secretary
Bruce Dolph
Flerida Santana
Tabitha Byam

Absent: Mike O'Brien
Andrew Matviak

The January 26, 2018 meeting of the Delaware County Industrial Development Agency was called to order by Chairman Jim Thomson.

Ray Pucci and Nicole Day gave a presentation on Delaware County Food Works +.

A motion by Bruce Dolph, second by Flerida Santana to authorize the Chairman, James Thomson, to cast one ballot to elect these officers for the year 2018: James Thomson, Chairman; Scott White, Vice-Chairman; Bruce Dolph, Treasurer; George Bergleitner, Secretary; motion passed.

A motion by Bruce Dolph, second by Flerida Santana to appoint Scott White and George Berglietner to the Governance Committee: motion passed.

A motion by Scott White, second by George Bergleitner, to appoint Bruce Dolph & Andy Matviak to the Audit Committee: motion passed.

A motion by George Bergleitner, second by Bruce Dolph, to appoint Scott White and James Thomson to the Finance Committee: motion passed.

A motion by Scott White, second by Bruce Dolph, to appoint Glenn Nealis as Executive Director, Chief Executive Office, Contracting Officer, and Chief Financial Officer; Heather Ross as Internal Controls Officer; William Willis as Investment Officer; Tabitha Byam as Recording Secretary, and Procurement Officer; motion passed.

A motion by Scott White, second by George Bergleitner, to schedule the regular Board meeting on the forth Friday of the month at 11:00am; motion passed; Secretary will properly advertise the schedule.

A motion by, Bruce Dolph second by Florida Santana, to approve the draft minutes of the December 22, 2017 meeting; motion passed.

Glenn Nealis reviewed the treasurer report. A motion by, George Bergleitner second by Bruce Dolph, to approve the treasurers report; motion passed.

William Willis updated the loan report. A motion by, Bruce Dolph second by Florida Santana, to approve the loan report; motion passed.

The following invoices were presented for approval:

IDA Operating Account

NYS Dept of State	-20.00
Village of Sidney	-404.22
Village of Sidney	-36.85
The Hartford	-443.00
Verizon Wireless	-53.01
Glenn W Nealis	-694.90
Del. Co. Elect. Coop.	-1,563.38
Cedarwood Engineering Services PLLC	-1,967.97

A motion by George Bergleitner, second by Florida Santana, to approve the invoices; motion passed.

IDA Pump Station: Glenn Nealis updated the board. We have a project funding agreement that the industries have signed off on as of Monday. The terms are that we undertake the project. Upon completion we invoice each of them for half of the project cost and they have 30 days to pay. As part of that they agreed to enter into a separate contractual agreement with the IDA for providing the service for transporting their waste. We are giving them a two year contract. After two years the IDA will no longer own the pump station.

DRNC- Escrow Agreement w/ Village of Delhi: Glenn updated the board. Board discussed.

O'Neill's Shire Pub: A motion by George Bergleitner, second by Florida Santana, to approve the loan for \$50,000; motion passed.

Leanne Taggart: A motion by George Bergleitner, second by Bruce Dolph, to approve the bringing her loan back to the original amount of \$75,000; motion passed.

Marketing Proposal: A motion by Scott White, second by Bruce Dolph, to approve; motion passed.

Interest Rate for loans: A motion by Bruce Dolph, second by Scott White, to approve to stay at 4% and review again in June; motion passed.

Clark Companies – PILOT Application & Cost Benefit Analysis: A motion by Scott White, second by George Bergleitner, to approve; motion passed.

Other Old/New Business: No Old or New business.

Meeting was adjourned in form.

DELAWARE COUNTY LOCAL DEVELOPMENT CORPORATION

Date: January 26, 2018

Time: 11:00 a.m.

Place: Delaware County eCenter
5 ½ Main Street, Delhi NY

Present: James Thomson, Chairman
Scott White, Vice-Chairman
Glenn Nealis, Executive Director
William Willis, Economic Development Specialist
George Bergleitner, Secretary
Bruce Dolph
Flerida Santana
Tabitha Byam

Absent: Mike O'Brien
Andrew Matviak

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A motion by Scott White, second by George Bergleitner, to schedule the regular Board meeting on the forth Friday of the month at 11:00am; motion passed; Secretary will properly advertise the schedule.

Interest Rate for loans: A motion by Bruce Dolph, second by Scott White, to approve to stay at 4% and review again in June; motion passed.

A motion by, Bruce Dolph second by Florida Santana, to approve the draft minutes of the December 22, 2017 meeting; motion passed.

Glenn Nealis reviewed the treasurer report. A motion by, George Bergleitner second by Bruce Dolph, to approve the treasurers report; motion passed.

William Willis updated the loan report. A motion by, George Bergleitner second by Bruce Dolph, to approve the loan report; motion passed.

The following invoices were presented for approval:

LDC Operating

East Brook Farm	-5,441.00
Waterwheel Farm	-18,500.00
Delaware County IDA	-78,111.02

A motion by Bruce Dolph, second by George Bergleitner, to approve the invoices; motion passed.

Sub recipient Agreements: A motion by Bruce Dolph, second by Scott White, to enter into a sub recipient agreement with the Village of Delhi for O'Neills Shire Pub and the Town of Delhi for GreenSlate in order to manage those grants on their behalf; motion passed.

The floor was opened for the discussion of any Old and New business;

Meeting was adjourned in form.