

## DELAWARE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

**Date:** October 26, 2018

**Time:** 11:00 a.m.

**Place:** Delaware County eCenter  
5 ½ Main Street, Delhi NY

**Present:** James Thomson, Chairman  
Scott White, Vice-Chairman  
Glenn Nealis, Executive Director  
George Bergleitner, Secretary  
Bruce Dolph  
Flerida Santana  
Tabitha Byam  
Mike O'Brien

**Absent:** Andrew Matviak

The October 26, 2018 meeting of the Delaware County Industrial Development Agency was called to order by Chairman Jim Thomson.

A motion by, Mike O'Brien second by George Bergleitner, to approve the draft minutes of the September 28, 2018 meeting; motion passed.

Presentation by Jordan Kearns on Energy Program

Glenn Nealis reviewed the treasurer report. A motion by, Bruce Dolph second by Scott White, to approve the treasurers report; motion passed.

Glenn Nealis updated the loan report. A motion by, Bruce Dolph second by Scott White, to approve the loan report; motion passed.

The following invoices were presented for approval:

### IDA Operating Account

Sun Medical LLC	-26,300.00
NBT Bank of Sidney / Tax Collector	-9,583.54
Franklin Eyewear LLC	-6,000.00
LeChase Construction Services, LLC	-1,837.50
Village of Sidney	-36.85
Village of Sidney	-339.06
Andes Central School	-2,895.35
Margaret Moshier, Tax Collector	-2,895.35
Verizon Wireless	-52.93
Gary's Countryside Septic Service, LLC	-375.00
Allen Plumbing, Heating, & Septic Service	-375.00
Del. Co. Chamber	-350.00
DCEC	-1,640.69
Cedarwood Engineering Services PLLC	-4,405.82
Unlimited Conferencing	-36.51

Catskill Development Foundation	-35.00
Glenn W Nealis	-694.90

A motion by George Bergleitner, second by Bruce Dolph, to approve the invoices; motion passed.

Pump Station Project: Glenn updated the board. A permanent bypass was installed in case there is ever an issue they will still be able to pump into trucks. An electric upgrade quote came in much higher than expected. The Village of Delhi is going to put in \$30,000 to cover the overage cost. We are still waiting for the pumps they should be delivered and installed by mid-December.

Amphenol Pilot Agreement Application – Sales Tax Only: A motion by Florida Santana, second by Scott White, to approve the SEQR and approving resolution; motion passed.

CDBG Program Income Regulations: Board agreed to move forward with the Catskill Food Company forgivable loan contingent upon him meeting the criteria of completing a \$250,000 project and creating 5 new jobs. Board discussed using some of the program income towards the Lewis Property purchase. We have to disband our revolving loan in order to use those revolving loan funds for this purpose. Board discussed.

Lewis Garage Redevelopment: Glenn is hoping to present next month. After we purchase the property we would enter into a lease agreement for half of it. It is currently four parcels. We would do a boundary line adjustment to make it two parcels. In order to do the boundary line adjustment we need to have the property surveyed. A motion by George Bergleitner, second by Bruce Dolph, to approve surveying the property; motion passed.

Catskill Regional Harvest \$10,000 loan request: A motion by Bruce Dolph, second by George Bergleitner, to approve; motion passed.

Heather Ross – authority to cosign checks: A motion by Bruce Dolph, second by George Bergleitner, to approve; motion passed.

Other Old/New Business: No old or new business.

Meeting was adjourned in form.

**DELAWARE COUNTY LOCAL DEVELOPMENT CORPORATION**

**Date:** October 26, 2018

**Time:** 11:00 a.m.

**Place:** Delaware County eCenter  
5 ½ Main Street, Delhi NY

**Present:** James Thomson, Chairman  
Scott White, Vice-Chairman  
Glenn Nealis, Executive Director  
George Bergleitner, Secretary  
Bruce Dolph  
Flerida Santana  
Tabitha Byam  
Mike O'Brien

**Absent:** Andrew Matviak

The October 26, 2018 meeting of the Delaware County Industrial Development Agency was called to order by Chairman Jim Thomson.

A motion by, Mike O'Brien second by George Bergleitner, to approve the draft minutes of the September 28, 2018 meeting; motion passed.

Glenn Nealis reviewed the treasurer report. A motion by, Scott White second by Flerida Santana, to approve the treasurers report; motion passed.

Glenn Nealis updated the loan report. A motion by, Flerida Santana second by Scott White, to approve the loan report; motion passed.

The following invoices were presented for approval:

LDC Operating

USDA	-12,339.00
Natural Gardens LLC	-15,000.00
USDA	-2,390.00

A motion by Andrew Matviak, second by Scott White, to approve the invoices; motion passed.

Resch Electric – Commitment Renewal - \$65,000: A motion by Mike O'Brien, second by Bruce Dolph, to approve; motion passed.

The floor was opened for the discussion of any Old and New business; No old or new business.

Meeting was adjourned in form.