

## DELAWARE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

**Date:** August 24, 2018

**Time:** 11:00 a.m.

**Place:** Delaware County eCenter  
5 ½ Main Street, Delhi NY

**Present:** James Thomson, Chairman  
Scott White, Vice-Chairman  
Glenn Nealis, Executive Director  
William Willis, Economic Development Specialist  
George Bergleitner, Secretary  
Bruce Dolph  
Mike O'Brien  
Flerida Santana  
Tabitha Byam  
Sean Leddy

**Absent:** Andrew Matviak

The August 24, 2018 meeting of the Delaware County Industrial Development Agency was called to order by Chairman Jim Thomson.

A motion by, Mike O'Brien second by George Bergleitner, to approve the draft minutes of the June 22, 2018 meeting; motion passed.

Glenn Nealis reviewed the treasurer report. A motion by, Scott White second by Flerida Santana, to approve the treasurers report; motion passed.

William Willis updated the loan report. A motion by, Bruce Dolph second by Scott White, to approve the loan report; motion passed.

The following invoices were presented for approval:

### IDA Operating Account

Commissioner of Motor Vehicles	-5.00
Unlimited Conferencing	-24.95
Cedarwood Engineering Services PLLC	-8,561.65
Delaware County Clerk	-3,285.00
RRM LLP	-2,765.00
McKeegan & McKeegan	-1,200.00
Harry Hawley, Inc	-1,908.00
Village of Walton	-57.10
Philadelphia Insurance Co.	-1,642.00
LeChase Construction Services, LLC	-1,167.50

A motion by George Bergleitner, second by Bruce Dolph, to approve the invoices; motion passed.

IDA Pump Station Project: Glenn updated the board. We approved a bid for the pumps. The pumps have an 18 week lead time. That puts it at a mid-December delivery date. We had a meeting with the industries where they expressed their concerns about being behind.

2018 CFA Grants: We submitted five applications for funding. We submitted one for Colchester for Parks and Rec to create a new park. We submitted a grant on behalf of Tiberio Custom Meats. Sportsfield Specialities is working on an \$8 Million project and are looking for additional funding. We were asked to do an application on behalf of the fairgrounds for the water lines. The Village and Town of Delhi is looking to do a housing market analysis and feasibility study for housing in the area which has come about with the college and the industries.

Amphenol PILOT Agreement Application: A motion by Bruce Dolph, second by Florida Santana, to accept the application and schedule a public hearing; motion passed.

Coldwater Fisheries Study Update: Glenn updated the board. We received a proposal from this a while ago. We said we would do half if they came up with the other half. They have received a grant for the other half and asked if the IDA is still in for \$5,000. A motion by George Bergleitner, second by Bruce Dolph, to approve \$5,000; motion passed.

CDBG Program Income Regulations – Impact / Opportunity for IDA: Starting April 1<sup>st</sup> any payments received from our GOSC or ED loan fund accounts under the IDA have to be returned to the state. Board discussed.

Andel Inn: Glenn sent out the proposed lease for the Andel Inn. A motion by Bruce Dolph, second by Scott White, to approve the lease; motion passed.

Other Old/New Business: No Old or New business.

Meeting was adjourned in form.

**DELAWARE COUNTY LOCAL DEVELOPMENT CORPORATION**

**Date:** August 24, 2018

**Time:** 11:00 a.m.

**Place:** Delaware County eCenter  
5 ½ Main Street, Delhi NY

**Present:** James Thomson, Chairman  
Scott White, Vice-Chairman  
Glenn Nealis, Executive Director  
William Willis, Economic Development Specialist  
George Bergleitner, Secretary  
Bruce Dolph  
Mike O'Brien  
Flerida Santana  
Tabitha Byam  
Sean Leddy

**Absent:** Andrew Matviak

The August 24, 2018 meeting of the Delaware County Industrial Development Agency was called to order by Chairman Jim Thomson.

A motion by, Bruce Dolph second by George Bergleitner, to approve the draft minutes of the June 22, 2018 meeting; motion passed.

Glenn Nealis reviewed the treasurer report. A motion by, Scott White second by Flerida Santana, to approve the treasurers report; motion passed.

William Willis updated the loan report. Glenn received a call from Holley White asking for a deferment. She is currently 3 payments behind. A motion by, Bruce Dolph second by Scott White, to approve a 3 month loan deferment; A motion by, Bruce Dolph second by George Bergleitner, to approve the loan report; motion passed.

The following invoices were presented for approval:

LDC Operating

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A motion by Bruce Dolph, second by Scott White, to approve the invoices; motion passed.

Marion Beverage: A motion by Bruce Dolph, second by Mike O'Brien, to approve; motion passed.

Franklin Eyewear: A motion by Bruce Dolph, second by Mike O'Brien, to approve; motion passed.

Town of Meredith Sub-Recipient Agreement: A motion by Bruce Dolph, second by Scott White, to approve; motion passed.

The floor was opened for the discussion of any Old and New business; No old or new business.

Meeting was adjourned in form.