

DELAWARE COUNTY INDUSTRIAL DEVELOPMENT AGENCY

Date: June 20, 2014

Time: 11:00 a.m.

Place: Delaware County eCenter
5 ½ Main Street
Delhi, NY

Present: James Thomson, Chairman
Glenn Nealis, Executive Director
William Willis, Economic Development Specialist
Bruce Dolph, Treasurer
Scott White, Vice-Chairman
Andrew Matviak
Tabitha Byam
Molly Oliver
Mike O'Brien
George Bergleitner, Secretary

Absent: Carol Jean Finch

The June 20, 2014 meeting of the Delaware County Industrial Development Agency was called to order by Chairman Jim Thomson.

A motion by, Bruce Dolph second by George Bergleitner, to approve the draft minutes of the May 16, 2014 meeting; motion passed.

The following invoices were presented for approval:

A motion by Scott White, second by Bruce Dolph, to approve the invoices; motion passed.

Del. Co. LDC	-600.00
Keystone Associates	-1,277.20
Unlimited Conferencing	-5.20
Dente Engineering	-1,500.00
Fed Ex	-32.00
Unlimited Conferencing	-15.36
Mostert, Manzanero & Scott, LLP	-9,200.00
Fed Ex	-25.84
Harry W. Hawley, Inc	-849.00
Thomas Gallagher	-600.00
Delaware County Clerk	-75.00
Osmanli Properties LLC	-23,448.60
Preferred Mutual	-672.99
Shepstone Management Company	-5,000.00

Verizon Wireless	-52.62
Cedarwood Engineering Services PLLC	-1,494.56
Thomas F. Leo, LS.PC	-4,725.00
Del. CO. IDA	-27.40
Walton Central School Trust & Agency Fund	-500.00
Del. Co. Elect. Coop.	-1,513.73
CNA Surety	-500.00

A motion by Scott White, second by Bruce Dolph, to approve the receipts and disbursements; motion passed.

Glenn Nealis reviewed the treasurer report. The DASNY Grant for Amphenol that will be used to pay off the line of credit for Cooperstown has been approved and is nearing the final stages. A motion by George Bergleinter, second by Mike O'Brien, to approve the treasurers report; motion passed.

Bill Willis reviewed the loan report. A motion by George Bergleitner, second by Mike O'Brien, to approve the loan report, motion passed.

Amphenol Project Update: Glenn updated the board. We have received money from EDA, a million from the state, and a release from the escrow agreement in regards to the mitigation project. Amphenol has recouped about six million. The facility is up and offices are in and they are switching over manufacturing. They are planning on doing a ribbon cutting sometime in September. They want to wait until manufacturing is in. Glenn updated the board on the Sidney Center Mitigation project. DOT is fine with giving us the right away for \$1 but they want a clause that states Amphenol will pay full market value for the property when it is transferred to them. Amphenol won't agree to that so Glenn is going to ask Cliff and Seward to step in with DOT to remove that provision.

Project Updates: Qualfon is dead. Glenn needs to write a letter to OCR and ask them to take their grant back. Greene Lumber is moving forward. The IDA received a grant for \$850,000 for the power line extension to Greene Lumber. Construction will start and be completed in the fall. We are working with SUNY Delhi with their Start up New York application. We submitted CFA's for main street revitalization for Sidney and Colchester and a CFA on behalf of Sportsfield Specialties. The Ezone project is moving along and we are under contract with Vecc Videography.

Review of Audit and Management Letter: Glenn reviewed the audit and management report. A motion by Scott White, second by Bruce Dolph, to approve as presented, motion passed.

The floor was opened for the discussion of any Old and New business; Mike O'Brien brought up an issue with emailing out the packets for the meetings. Jim Thomson asked the board if we should consider encrypting any information we send out or if we should start redacting the documents. Glenn informed the board of another option to consider through Google docs. Board discussed and agreed on using Google docs and looking into purchasing ipads.

Meeting was adjourned in form.

DELAWARE COUNTY LOCAL DEVELOPMENT CORPORATION

Date: June 20, 2014

Time: 11:00 a.m.

Place: Delaware County eCenter
5 ½ Main Street
Delhi, NY

Present: James Thomson, Chairman
Glenn Nealis, Executive Director
William Willis, Economic Development Specialist
Bruce Dolph, Treasurer
Scott White, Vice-Chairman
Andrew Matviak
Tabitha Byam
Molly Oliver
Mike O'Brien
George Bergleitner, Secretary

Absent: Carol Jean Finch

The June 20, 2014, meeting of the Delaware County Local Development Corporation was called to order by Chairman James Thomson.

A motion by, Andy Matviak second Mike O'Brien, to approve the draft minutes of the May 16, 2014 meeting; motion passed.

Glenn Nealis reviewed the treasurer's reports. A motion by Scott White, second by Mike O'Brien, to approve the treasurer's reports; motion passed.

Bill Willis reviewed the loan report. Bill updated the board on Catskill Country Furniture and Flooring. A motion by Scott White, second by Bruce Dolph, to approve the loan report; motion passed.

The following invoices were presented for approval:

Operating Account

New York State Department of Law	-275.00
Delaware County Clerk	-65.00
NYS Urban Development Corporation	-640.00

A motion by Scott White, second by Bruce Dolph, to approve the invoices; motion passed.

Review of Audit and Management Letter: Glenn reviewed the audit and management report. A motion by Andy Matviak, second by Scott White, to approve as presented, motion passed.

Feather & Stone: A motion by Bruce Dolph, second by Andy Matviak, to approve; motion passed.

Gregory Hoke: A motion by Scott White, second by Bruce Dolph, to approve; motion passed.

The floor was opened for the discussion of any Old and New business; Bruce Dolph passed around an article from the Daily Star regarding the bed tax in Otsego County. Jim Thomson handed out a sample resolution to support the two casinos in the Catskills and not in Orange County. Jim Thomson asked the IDA to do a similar resolution. A motion by Scott White, second by George Bergleitner, to approve; motion passed. Jim Thomson also talked about the pump station at Frazier's regarding upgrading and maintenance. Glenn Nealis commented that he keeps hearing that the easement was never formally filed for the pipeline. Glenn thinks that would be a good starting point and to have Tom Leo look into making sure it filed. Board agreed.

Meeting was adjourned in form.